

# Integriti Dan Akauntabiliti Dalam Perkhidmatan Awam

Hala Tuju Pengurusan - Sumber Manusia & Kerjaya Joint external evaluation of IHR core capacities of Brunei Darussalam Sistem Pengurusan Tatatertib di Tempat Kerja (UUM Press) Transformasi Organisasi Konsep dan Teknik Pelaksanaan (Penerbit USM) 50 Jawatan Terpilih Improvements and Development in the Public Service Bintang-Bintang Bergemerlapan List of Publications Pencarian Kerja Atas Talian National Union Catalog Koleksi Pidato Ijazah Kehormat Tun Abdullah Ahmad Badawi Current List of Publications Accessions list, Southeast Asia Politik pentadbiran perdana menteri Malaysia Annual Report Tadbir Urus Korporat Dewan masyarakat The Malayan Law Journal Reengineering the Public Service Malaysian Newspaper Index Abd. Rahim Abd. Rashid Samihah Khalil Musa Ali Muhamad bin Ali Md. Zin Sham AMC College (Bahasa Melayu) Abdullah bin Haji Ahmad Badawi (Datuk) Malaysia. Jabatan Cetak Kerajaan Library of Congress. Library of Congress Office, Jakarta Iskandar Hasan Tan Abdullah Sime UEP Properties Berhad Bashir Ahmad Mallal Muhammad Rais bin Abdul Karim

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buku ini meneliti semua aspek tentang tata tertib di tempat kerja bermula dengan perbincangan mengenai konsep asas tata tertib yang menyoroti beberapa istilah penting seperti tata tertib kawalan tata tertib peraturan kesalahan hukuman prosedur dan rayuan istilah istilah ini dikupas dengan penerangan berserta dengan keterangan semasa buku ini turut meneliti beberapa konsep utama berkait rapat dengan aplikasi tata tertib di tempat kerja model progresif tata tertib yang dipakai oleh sektor awam hari ini diberi kupasan di awal buku ini konsep lain seperti konsep keadilan asasi konsep hak penjawat awam mendapat remedi dan doktrin pemaafan diolah dengan aplikasi kes tata tertib dan diberi penumpuan dalam buku ini bertujuan untuk memaparkan realiti yang berlaku di tempat kerja buku ini turut membincangkan kelemahan yang terdapat dalam sistem tata tertib hari ini faktor sistem dalam kawalan tata tertib dan modal insan khususnya pihak urus setia yang mengurus prosedur tata tertib yang mengendalikan kes tata tertib majikan dan pekerja diberikan perhatian dalam buku ini buku ini amat menarik kerana dipaparkan kes kes tata tertib yang dibawa ke mahkamah untuk memperlihatkan kepada kita kelemahan sistem dan kelemahan majikan mengambil keputusan dan tindakan buku ini membantu pembaca mengetahui tentang peraturan kesalahan hukuman prosedur dan rayuan yang bersabit dengan tata tertib di tempat kerja turut dibincangkan ialah kesilapan lazim yang dibuat oleh pihak urus setia majikan dan kakitangan sehingga menyebabkan kes kes tata tertib itu berlanjutan dalam tempoh yang lama sehingga merugikan pihak majikan buku ini harus dibaca oleh semua penjawat awam tidak kira kakitangan bawahan atau atasan kefahaman tentang tata tertib kesalahan hukuman prosedur dan rayuan akan membantu kakitangan bekerja dengan lebih baik bagi ketua jabatan buku ini dapat membantu dalam memperbaiki tatacara mengurus tindakan tata tertib dengan lebih baik dan berkesan setelah pertuduhan dikeluarkan perbicaraan dijalankan dan hukuman dijatuhkan apakah hak hak yang ada pada kakitangan selepas itu maka buku ini menghuraikan hak dan proses bagi membolehkan pekerja mengemukakan rayuan kepada institusi rayuan tata tertib bagi mengubah hukuman yang telah diterima

untuk kekal relevan dan berdaya saing organisasi tidak dapat mengelak daripada melakukan transformasi persoalan yang

sering dibangkitkan ialah cara menterjemahkan hala tuju organisasi ke dalam bentuk strategi dan tindakan pada peringkat individu sekali gus menginstitusikan dan menjadikan transformasi sebagai budaya dalam kalangan anggota organisasi buku ini memberi dimensi baru pelaksanaan transformasi organisasi berserta teknik pelaksanaan yang diperincikan sehingga mudah difahami dan diaplikasikan segera ketua eksekutif pengurus pentadbir dan pegawai yang terlibat dalam usaha membantu melaksanakan agenda transformasi di organisasi masing masing tentunya akan mendapat manfaat daripada penulisan buku ini

pilih bidang tugas antara minta bakat tanggungjawab kehendak semasa gaji tetap dan skim bersara pilihan sesetengah orang berpendapat bekerja dengan kerajaan adalah mudah dan tidak memerlukan sebarang kreativiti mahupun usaha yang lebih pekerja kerajaan juga kerap kali dilabel sebagai malas culas dan tidak cekap kerjaya dengan kerajaan tidak begitu diminati namun sekarang pelbagai penambahbaikan telah dilakukan dan kerjaya di sektor kerajaan telah mula diminati dan dihargai oleh banyak pihak

bintang bintang bergemerlapan ini kami persembahkan kepada pembaca sebagai bukti bahawa secara umumnya pendidikan itu dapat mengubah hidup kita menjadi lebih baik daripada sebuah masyarakat yang tidak mengenali pendidikan pasca sekolah rendah kita menjadi sebuah masyarakat yang berilmu dan berkemampuan sama seperti orang lain buku ini mengandungi 60 buah cerita satu untuk setiap tahun usia star sudah 60 tahun kita meninggalkan star

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